



**OFFICE OF THE DEAN & PRINCIPAL, JAJATI KESHARI MEDICAL COLLEGE & HOSPITAL,  
JAJPUR-755001**

**At-Ankula , PO- Jajpur Town, Dist- Jajpur**

**E-Mail : deangmchjajpur@gmail.com / Contact No :**

Letter No. 1703 / Estt./JK.MCH, Jajpur Dated the 07.06.2024

Sealed Tenders are invited from reputed Agencies/ Tour Operators or private individuals interested for providing one (01) No. Of 32-seater (Mini Bus) and one (01) No. of 7-seater vehicle on monthly rental basis, for use at Jajati Keshari Medical College & Hospital, Jajpur and Rural Health Training Centre, Korei, Jajpur and which shall confirm to the Terms & Conditions (as laid down in Annexure-I).

01 The vehicle ought to be in Road Worthy condition and shall not be more than 2 years old from the date of initial registration. The vehicle must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up-to-date tax payments which are mandatory for plying the vehicle.

Sl. No.	Model/Type of Vehicle	No. Required	Place of Use
1	Mini Bus (32 seating capacity)	01	JKMCH, Jajpur and RHTC, Korei
2	7 seater vehicle (TUV 300/ Bolero/Sumo Gold/Ertiga)	01	

02 Bidders have to submit their bids separately for both or either of the vehicles in separate sealed envelopes superscribed as **“Tender for Providing Mini-Bus to JKMCH, Jajpur on monthly rental basis”** or **“Tender for Providing 7-Seater Vehicle to JKMCH, Jajpur on monthly rental basis”** as the case may be. The Tender includes **services of a Driver and a Helper in case of the Mini-Bus**, whereas for the **7-Seater vehicle it includes the services of a Driver only**.

03 The driver of the bus must possess a valid Driving License for heavy transport passenger vehicle and should have sufficient experience in driving heavy passenger vehicle. The driver of the 7-seater vehicle must possess a valid Driving License for driving light transport passenger vehicle.

04 The driver in either case, should be gentle, well mannered and obedient in nature.

05 A sum of Rs.5000/- shall be deposited by the intending bidders of **each of the vehicles** in shape of Account payee Demand Draft drawn in favour of the Dean & Principal, Jajati Keshari Medical College & Hospital, Jajpur payable at IDBI Bank Ltd., Jajpur Town (Ac No. 1745104000051660, IFSC : IBKL0001745) and to be submitted along with the Tender as **EMD**. After completion of tender process, the amount will be refunded to unsuccessful bidders.

06 The monthly rate of hire charges for the bus be quoted separately in the **Prescribed format (Annexure-III)** as financial bid information (excluding fuel and lubricants). The maximum hire charges per month must not exceed Rs 85000.00 excluding taxes. The bidder should write General Bid and Financial Bid on the top of the sealed envelope separately (one for general and one for financial bid).

The two envelopes should be put into another large single envelope which should be sealed and be superscribed on the top as **"Tender for Providing Mini-Bus to JKMCH, Jajpur on monthly rental basis"**. The tender cost and the EMD shall be in the General Bid envelope.

07 The Bus must achieve a fuel efficiency of 06 Kms per litre.

08 The monthly rate of hire charges for the 7-seater vehicle be quoted separately in the Prescribed format (Annexure-III) as financial bid information (excluding fuel and lubricants). The maximum hire charges per month must not exceed Rs 31000.00 excluding taxes. The bidder shall submit separate sealed envelopes superscribed General Bid and Financial Bid and both contained in another envelope superscribed as **"Tender for Providing 7-Seater Vehicle to JKMCH, Jajpur on monthly rental basis"**. The tender cost and the EMD shall be in the General Bid envelope.

09 The 7-seater vehicle must achieve a fuel efficiency of 10 Kms per litre. Petrol vehicle shall be given preference [No. 30464 Dated 06/09/2019 of Finance Dept. Govt of Odisha].

10 The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the driver with driving License No and period of the validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure –II).


11 The quotations completed in all aspect should reach the undersigned on or before Dt. 27/06/2024 by 5:00 PM through registered post/speed post/courier. The bids shall be opened on Dt. 01/07/2024 at 11:00 AM in presence of the bidders or their authorized representatives [letter of authorisation from bidder is required].

12 The application form of quotation / Tender containing general bid information & Terms & conditions for hiring of Vehicles etc. can be downloaded from office website <https://jkmchjajpur.odisha.gov.in> ; <https://dmetodisha.gov.in/> & <https://jajpur.odisha.gov.in> from Dt 07/06/2024 to 27/06/2024 . While submitting the bid, the applicant shall furnish a Demand Draft for an amount Rs. 1000 /- (Rupees One Thousand only) in favour of the **Dean & Principal**, Jajati Keshari Medical college & Hospital, Jajpur payable at IDBI Bank Ltd., Jajpur Town (Ac No. 1745104000051660, IFSC : IBKL0001745) towards the cost of application as Tender Fees which is non-refundable.

13 The authority reserves all the right to cancel the Tender process at any time or at any stage without assigning any reason thereof. Modifications, if any, will be uploaded in the official website and also displayed in the College Notice Board.

14 The quoted monthly hire charges must be Excluding GST Rate.

15 Any legal issue, if arises regarding the agreement or the execution thereof, shall be resolved in the Hon'ble Courts in Jajpur jurisdiction only.

  
Dean & Principal  
Jajati Keshari Medical College & Hospital, Jajpur  
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Jajati Keshari Medical College  
and Hospital, Jajpur