

**TEXT OF ADVERTISEMENT**

**DIRECTORATE OF MEDICAL EDUCATION & TRAINING, ODISHA**

Government of Odisha, Health & Family Welfare Department

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No. MET-I-GA-60/2016 \_\_\_14118\_\_\_ Dated 6.10.2018

Bhubaneswar

**NOTICE INVITING EXPRESSION OF INTEREST**

DMET, Odisha invites Expression of Interest (Eoi) from Firms/Executing agencies, which has the required expertise and experience in working in the field of preparing and managing the trauma patients during the Golden Hour of management. Private entities with experience in managing the trauma patients in transportation to a Trauma Care Facility (TCF), coordination with call centers in forwarding the call to ambulances, the teaching hospital and the doctors, training to first responders, stakeholders, medical and paramedical staff, maintaining a registry of details of patients like time of occurrence of incident, time taken to reach the Trauma Care Centre, outcome of the patient etc can submit their Expression of Interest to the Joint Director, Directorate of Medical Education and Training, Odisha, Heads of Departments Building, Bhubaneswar, Odisha India, 751001. The Eoi must reach the authority on or before 25.10.2018 by 3.00 PM.

The details of the terms and conditions of the Eoi and the forms and annexure are available in the website of DMET, Odisha i.e. [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in) in the news and event section.

Sd/-

Director Medical Education & Training, Odisha.

## **Expression of Interest (EOI)**

**For**

**Services of an Executing Agency**

**FOR**

**GOLDEN HOUR MANAGEMENT OF TRAUMA PATIENTS IN  
STATE**

**Government of Odisha  
Health & Family Welfare Department**

**Directorate of Medical Education & Training, Odisha  
Heads of Department Building, Bhubaneswar – 751001  
Tel Nos.: 0674-2394255**

### **Important Dates**

Sl. No.	Critical Dates	Date Time
1.	Publishing Date	10.10.2018
2.	Document Download Start Date	10.10.2018 12.00 hrs
3.	Bid Submission End Date	25.10.2018 15.00 hrs
4.	Bid Opening Date	26.10.2018 15.00 hrs

**October, 2018**

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**EOI DOCUMENT****Sub: Notice inviting Expression of Interest (Eoi) for managing the trauma patients affected by road traffic accidents, as an Executing Agency.**

In pursuance of the direction of Hon'ble Supreme Court Committee on Road Safety, Government of Odisha is preparing active functionalization of the management of patients affected by road traffic accidents within one hour of the occurrence of trauma so as to substantially reduce the case fatality basing on the fact that trauma patients due to road traffic accidents if managed appropriately within one hour of occurrence can reduce the mortality to a great extent and save lives most particularly of young persons. DMET, Odisha invites Expression of Interest (Eoi) from Firms/Executing agency, which has required expertise and experience in working in the field. Private entities with experience in setting up of a Project management Unit to facilitate transportation of trauma patients as quickly as possible to trauma care facility, train the 1<sup>st</sup> responders, stakeholders, coordinate the ambulance, call centers and the treating medical and paramedical persons of nearest TCF, can submit their Expression of Interest.

1	Name of Work	Golden Hour Management of trauma patients due to road traffic accidents in Odisha as an Executing Agency.
2	Tender Fee	Nil (Details available in website of DMET, Odisha i.e. <a href="http://www.dmetodisha.gov.in">www.dmetodisha.gov.in</a> )
3	Evaluation criteria	As per Eoi terms and conditions
4	Others	<ol style="list-style-type: none"> <li>1. The intending parties shall have to furnish documents along with the application in support / proof of their qualification and experience as mentioned in the terms &amp; conditions</li> <li>2. Copies of documents submitted in support of the credentials shall be self-attested/digitally signed.</li> <li>3. Evaluation of bids shall be done basing on the credentials submitted.</li> </ol>

		4. Other documents to be submitted: Power of Attorney in favour of person authorized to sign the Eol document.
5	Eol issue/ download schedule	<b>Eol documents shall be downloaded from the website <a href="http://www.dmetodisha.gov.in">www.dmetodisha.gov.in</a></b> up to 17.10.2018, 15 hrs. by the bidders themselves free of charge. State Government does not take any responsibility for the correctness of Eol documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the Eol document including any corrigendum / amendment if any, which shall be binding to all the bidders.
6	Eol issuing and receiving authority	Joint Director, Directorate of Medical Education & Training, Odisha, Heads of Departments Building, Bhubaneswar, 751001 e-mail- <a href="mailto:dmet.bbsr@nic.in">dmet.bbsr@nic.in</a>
7	Period of submission of Eol	From 10.10.2018 to 25.10.2018 up to 3.00 PM
8	Mode of submission	By speed post and must reach the authority by 25.10.2018 by 3.00 PM
9	Earnest Money Deposit (EMD)	Nil
10	Eol opening date	26.10.2018 at 3.00 PM or a later date convenient thereafter.
11	Queries	If any may be referred in writing to the Joint Director, Directorate of Medical Education & Training, Odisha, Heads of Departments Building, Bhubaneswar, 751001 e-mail- <a href="mailto:dmet.bbsr@nic.in">dmet.bbsr@nic.in</a>

### **TERMS AND CONDITIONS**

1. State Government reserves the right to cancel the Eol in part or full / extend the due date of Eol submission etc. without assigning any reason.
2. Legal dispute, if any, shall only be within the jurisdiction of Local Court situated at Bhubaneswar.
3. Bidders to note that all communication will be through speed post.
4. Any Addendum/ Corrigendum/ Date of Extension in respect of above tender shall be issued in the website: [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in) only and no separate notification shall be issued in any other media. Bidders are therefore requested to regularly visit our website to keep themselves updated.
5. All the applications received, will be evaluated only on the basis of information and authenticated documents provided by the respective applicants. A scoring method may be followed for evaluation.
6. The application should be neatly written /type-written. The applicant should sign and stamp each page of the application. The Eol documents need to be submitted in sealed/closed envelope only.
7. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the applicant documents must be numbered. Additional sheets, if any, added by the applicant, should also be numbered. The documents should be submitted as a package duly signed & stamped along with Letter of Transmittal. Envelope containing application should be super-scribed '**Application for Expression of interest in Golden Hour Management**'.

8. The applicant may furnish any additional information along with supporting documents which they think is necessary to establish its Techno-Financial capabilities to successfully manage the works. The applicants are however, advised not to furnish superfluous information. No information shall normally be entertained after submission of application unless it is called for by the State Govt. separately.
9. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render them liable to be debarred from Bidding Process.
10. Prospective applicants may request for any clarification up to seven days from the bid publishing date. No clarification will be entertained after that.
11. The applications shall be signed by the person(s) on behalf of the organization having necessary authorization to do so. Copies of Memorandum of Association/ Organization shall be furnished along with the application. Originals may be required subsequently for verification, if necessary.
12. Separate sheet of paper with same Proforma may be used.
13. While filling up the application with regard to the list of other works, only the information about similar projects should be given.
14. Decision of State Govt. with regard to preparation of list for pre-qualified Executing Agency shall be final and binding on all applicants. State Govt. is not bound to assign any reasons and/or explanations thereof.

15. The application shall be submitted only as per the enclosed formats, documentary proof(s) as asked in various Forms/Annexure, in respect of the details furnished in the application form shall be submitted along-with the application. Suppression of any information in this regard may lead to cancellation of application, even if such information comes to the notice of State Govt. after selection.
  
16. The assignment shall be valid for a period of 05 (five) years from the date of issue of letter of assignment. The empanelment may be extended further for a period of 3 years at the discretion of State Govt.
  
17. State Govt. reserves the rights to accept or reject any or all applications without assigning any reason. State Govt. reserves the right to call off process of selection of Executing Agency at any stage without assigning any reason.
  
18. State Govt. shall not be responsible for any delay/loss of document or incorrect filling of Application form and Annexure of the Application Form. Also, State Govt. shall not be responsible for delay/loss/non receipt of filled-in application form along with documentary proofs sent by post.
  
19. State Govt. reserves the right to modify the criteria and take its own decision if so required

Sd/-

**Director Medical Education & Training, Odisha**



## **SCOPE OF WORK**

1. The agency will have managerial and consultant role in the management of patients of road traffic accident during the golden hour (i.e. within the 1<sup>st</sup> hour of onset of trauma).
2. A Project management Unit shall be set up and will function as the main secretariat for supervision, regulation and implementation of work.
3. The agency shall develop mechanism to involve the ambulances of private hospitals within the existing rules in force or may suggest any guiding rule that need to be notified by Govt. for implementation.
4. The existing ambulances shall be used for Golden Hour Management and the agency shall act as a facilitator.
5. Shall develop the mechanism for maintenance of a detail state registry of care taken for trauma patients.
6. Shall assist in identification of the first responders, and all stakeholders for training.
7. Shall coordinate with the existing call centre for 108 ambulances by forwarding the call from patient to call centers and ambulance, alerting the nearest TCF staff more specifically the hospital & doctor in-charge of TCF regarding reaching of a patient.
8. Shall act as gate keeping for 108 ambulances.
9. Shall make regular audit & submit the data regarding, the outcome of each trauma patient.
10. Any other responsibility to be vested upon the Agency, as per proposal to be submitted by DMET.

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**ANNEXURE -A**

**INFORMATION REGARDING ELIGIBILITY  
LETTER OF TRANSMITAL**

From:

To

The Joint Director,  
Director Medical Education & Training, Odisha  
Heads of Departments Building, Bhubaneswar, Odisha, India,  
751001.

Subject: **Submission of Eoi for Golden Hour Management of Trauma Patients.**

Sir,

Having examined the details given in the Press Notice/website and bid document for the above work I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed forms A to C and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the certificates in support of our suitability, technical knowledge and capability for having successfully completed the eligible similar works (*attach documents in support*)

**Authorised Signatory with seal**

**ANNEXURE -B**

**APPLICATION FORM**

1	Name of the company/entity	
2	Legal status (public/private/partnership/limited liability/sole proprietorship etc.) <i>Please enclose supportive document.</i>	
3	Country of incorporation	
4	Date of establishment	
5	Principal place of business/work	
6	Name & Contact details of designated representative <i>(please enclose the letter of authorization)</i>	
7	Credential experience in the field (detail projects/capital cost/scope of works/etc)	
8	<p>Project management <i>(please provide details to help us to understand how you will manage the project in terms</i></p> <ol style="list-style-type: none"> <li>1. <i>Preferable site of Project Management Unit</i></li> <li>2. <i>Involvement of manpower(staffing pattern)</i></li> <li>3. <i>Financial implication, and timelines for it.</i></li> <li>4. <i>Expectation from State Govt.</i></li> </ol> <p>Provide documents for clarity. (Can attach a separate sheet for the purpose)</p>	

**Authorised Signatory with date & seal**

**ANNEXURE -C**

**TO WHOM SO EVER IT MAY CONCERN**

1. It is certified that our organization ..... Is having in-house capability to work as **Executing Agency** as laid down in Notice Inviting Expression of Interest (Eoi) for “Golden Hour Management of Trauma Patients”.
2. It is certified that our organization is not black-listed.
3. It is certified that our organization is financially sound and technically competent to take up the original works in terms of existing rules, in State Govt.
4. It is further certified that all information/data furnished in the ‘Application form and Annexure’ are true to the best of our knowledge and belief and in case any document/s found subsequently to be false or forged, legal action as deemed fit shall be initiated against the organization.

Date:

Signature of the authorized signatory