

## **DIRECTORATE OF MEDICAL EDUCATION & TRAINING, ODISHA**

Government of Odisha, Health & Family Welfare Department

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No. MET-I-GA-42/2016 \_\_\_\_\_1784\_\_\_\_\_ Dated 10.02.2017

Bhubaneswar

### **NOTICE INVITING EXPRESSION OF INTEREST**

DMET, Odisha invites Expression of Interest (Eoi) from Firms/Executing agencies, which has the required expertise and experience in working in the field of preparing and managing a network for organ sharing under the THO Act and Rules there under. Private entities with experience in setting up an online portal and managing and coordinating the organ transplantation including organ harvest, organ storing, organ allocation, and linking to the national network, can submit their Expression of Interest to the Joint Director, Directorate of Medical Education and Training, Odisha, Heads of Departments Building, Bhubaneswar, Odisha India, 751001. The Eoi must reach the authority on or before 25.02.2017 by 3.00 PM.

The details of the terms and conditions of the Eoi and the forms and annexure are available in the website of DMET, Odisha i.e. [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in) in the news and event section.

Sd/-

**Director Medical Education & Training, Odisha.**

## NOTICE

### **Sub: Notice inviting Expression of Interest (Eoi) for managing the Odisha Network for Organ Sharing as an Executing Agency.**

Government of Odisha is preparing to functionalize the Cadaveric Transplantation under the THO Act and Rules there under. For the purpose, a network for organ sharing shall be developed and will be vested with works as detailed below. DMET, Odisha invites Expression of Interest (Eoi) from Firms/Executing agency, which has required expertise and experience in working in the field. Private entities with experience in setting up an online portal and managing and coordinating the organ transplantation including organ harvest, organ storing, organ allocation, and linking to the national network, can submit their Expression of Interest.

1	Name of Work	Management of the Odisha Network for Organ Sharing as an Executing Agency.
2	Tender Fee	Nil (Details available in website of DMET, Odisha i.e. <a href="http://www.dmetodisha.gov.in">www.dmetodisha.gov.in</a> )
3	Evaluation criteria	As per Eoi terms and conditions
4	Others	<ol style="list-style-type: none"><li>1. The intending parties shall have to furnish documents along with the application in support / proof of their qualification and experience as mentioned in the terms &amp; conditions</li><li>2. Copies of documents submitted in support of the credentials shall be self-attested/digitally signed.</li><li>3. Evaluation of bids shall be done based on the credentials submitted.</li><li>4. Other documents to be submitted: Power of Attorney in favour of person authorized to sign the Eoi document.</li></ol>
5	Eoi issue/ download schedule	<b>Eoi documents shall be downloaded from the website <a href="http://www.dmetodisha.gov.in">www.dmetodisha.gov.in</a> up to 25.02.2017 by the bidders themselves free of charge. State Government does not take any responsibility for the correctness of Eoi documents</b>

		obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the Eol document including any corrigendum / amendment if any, which shall be binding to all the bidders.
6	Eol issuing and receiving authority	Joint Director, Directorate of Medical Education & Training, Odisha, Heads of Departments Building, Bhubaneswar, 751001 e-mail- dmet.bbsr@nic.in
7	Period of submission of Eol	From 15.02.2017 to 25.02.2017 up to 3.00 PM
8	Mode of submission	By speed post and must reach the authority by 25.02.2017 by 3.00 PM
9	Earnest Money Deposit (EMD)	Nil
10	Eol opening date	27.02.2017 at 3.00 PM or a later date convenient thereafter.

### **INSTRUCTIONS & GUIDELINES FOR SUBMISSION OF EOI APPLICATION FORM**

1. State Government reserves the right to cancel the Eol in part or full / extend the due date of Eol submission etc. without assigning any reason.
2. Legal dispute, if any, shall only be within the jurisdiction of Local Court situated at Bhubaneswar.
3. Bidders to note that all communication will be through speed post.
4. Any Addendum/ Corrigendum/ Date of Extension in respect of above tender shall be issued in the website: [www.dmetodisha.gov.in](http://www.dmetodisha.gov.in) only and no separate notification shall be issued in any other media. Bidders are therefore requested to regularly visit our website to keep themselves updated.
5. All the applications received, will be evaluated only on the basis of information and authenticated documents provided by the respective applicants.
6. The application should be neatly written /type-written. The applicant should sign and stamp each page of the application. The Eol documents need to be submitted in sealed/closed envelope only.

7. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialing, dating and rewriting. Pages of the applicant documents must be numbered. Additional sheets, if any, added by the applicant, should also be numbered. The documents should be submitted as a package duly signed & stamped along with Letter of Transmittal. Envelope containing application should be super-scribed '**Application for Expression of interest in Cadaveric Transplant**'.
8. The applicant may furnish any additional information along with supporting documents which they think is necessary to establish its Techno-Financial capabilities to successfully manage the works. The applicants are however, advised not to furnish superfluous information. No information shall normally be entertained after submission of application unless it is called for by the State Govt. separately.
9. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render them liable to be debarred from Bidding Process.
10. Prospective applicants may request for any clarification up to seven days from the date of pre-bid conference. No clarification will be entertained after that.
11. The applications shall be signed by the person(s) on behalf of the organization having necessary authorization to do so. Copies of Memorandum of Association/ Organization shall be furnished along with the application. Originals may be required subsequently for verification, if necessary.
12. Separate sheet of paper with same Performa may be used.
13. While filling up the application with regard to the list of other works only information about similar projects should be given.
14. Decision of State Govt. with regard to preparation of list for pre-qualified Executing Agency shall be final and binding on all applicants. State Govt. is not bound to assign any reasons and/or explanations thereof.
15. The application shall be submitted only as per the enclosed formats, documentary proof(s) as asked in various Forms/Annexure, in respect of the details furnished in the application form shall be submitted along-with the application. Suppression of

any information in this regard may lead to cancellation of application, even if such information comes to the notice of State Govt. after selection.

16. The assignment shall be valid for a period of 05 (five) years from the date of issue of letter of assignment. The empanelment may be extended further period of 3 years at the discretion of State Govt.
17. State Govt. reserves the rights to accept or reject any or all applications without assigning any reason. State Govt. reserves the right to call off process of selection of Executing Agency at any stage without assigning any reason.
18. State Govt. shall not be responsible for any delay/loss of document or incorrect filling of Application form and Annexure of the Application Form. Also, State Govt. shall not be responsible for delay/loss/non receipt of filled-in application form along with documentary proofs sent by post.
19. State Govt. reserves the right to modify the criteria and take its own decision if so required

Sd/-

**Director Medical Education & Training, Odisha**

## **BRIEF OUTLINE OF WORK**

Transplantation of Human Organs and Tissue Rules the **Odisha Network for Organ Sharing (ONOS)** shall be established and managed under the supervision of the Appropriate Authority. It shall act as a virtual coordinating mechanism between the organ retrieval, storing, allocation, transplantation and maintenance of registry. Appropriate executing agency shall be selected by Govt. observing due procedure. The following procedure shall govern the establishment and functions of the ONOS:

- (i) ONOS shall be registered as a Society with a corpus fund of Rs. 1 crore;
- (ii) The members of Appropriate Authority shall be ex-officio members of the Society;
- (iii) Every hospital registered as NTOHC or OTC shall become a member of ONOS in order to avail services under the Jeevan Upahar scheme;
- (iv) All the NGOs who intend to participate in the Jeevan Upahar scheme, for training, counselling or for providing financial assistance to the deserving recipients shall also become members of the ONOS.
- (v) The ONOS shall charge the membership fee as would be decided.
- (vi) **The ONOS shall undertake the following activities:**
  - (a) Formulation and undertaking of Training Programmes;
  - (b) Advocacy and promotion;
  - (c) Coordinating with various authorities for arranging railway / bus passes, health insurance, jobs as per eligibility to the members of the donors' family in collaboration with agency.

The Portal shall be designed, developed and maintained by the agency selected for

the purpose by Govt. The following shall be the salient features and functional requirements of the proposed Portal.

- (i) Receiving applications of hospitals for registration as NTOHC and OTC;
- (ii) Receiving applications for registration with the ONOS by OTCs, NTOHCs and NGOs;
- (iii) General information relating to various entities registered / participating in the activities relating to the **Jeevan Upahar Scheme**.
- (iv) Online central registry of patients requiring organ transplantation along with details of hospitals where they are currently receiving the treatment and basic details for cross-matching of compatibility of the donor's organs.
- (v) Facility for the NTOHC / OTC for updating the availability of organs from cadaver.
- (vi) Online work flow for allocation of organs to the registered patients strictly observing the priority prescribed under rules;
- (vii) Security of information
- (viii) Privacy of the personal data of patients and donors
- (ix) Details of training programs
- (x) Promotional information
- (xi) Technical information about the cadaver transplantation
- (xii) Information required by the RTI
- (xiii) Grievance Redressal module
- (xiv) MIS and Dashboard

N.B: Abbreviations used:

ONOS	-	Odisha Network of Organ Sharing
NTOHC	-	Non Transplant Organ Harvesting Center
OTC	-	Organ Transplant Center
NGO	-	Non Government Organization
RTI	-	Right to information
MIS	-	Management Information System

**INFORMATION REGARDING ELIGIBILITY  
LETTER OF TRANSMITAL**

From

To

The Joint Director,  
Director Medical Education & Training, Odisha  
Heads of Departments Building, Bhubaneswar, Odisha, India,  
751001.

Subject: **Submission of EoI for the establishment of Odisha Network for Organ Sharing.**

Sir,

Having examined the details given in the Press Notice/website and bid document for the above work I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed forms A to C and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the certificates in support of our suitability, technical knowledge and capability for having successfully completed the eligible similar works (*attach documents in support*)

**Authorised Signatory with seal**



**ANNEXURE -B**

**APPLICATION FORM**

1	Name of the company/entity	
2	Legal status (public/private/partnership/limited liability/sole proprietorship etc.) <i>Please enclose supportive document.</i>	
3	Country of incorporation	
4	Date of establishment	
5	Principal place of business/work	
6	Name & Contact details of designated representative <i>(please enclose the letter of authorization)</i>	
7	Credential experience in the field (detail projects/capital cost/scope of works/etc)	
8	Project and technology management <i>(please provide details to help us to understand how you will manage the project in terms of your requirement, financial implication, manpower and staffing &amp; expectation from State Govt.)</i> Provide documents for clarity.	

**Authorised Signatory with date & seal**

**TO WHOM SO EVER IT MAY CONCERN**

1. It is certified that our organization ..... Is having in-house capability to work as **Executing Agency** as laid down in Notice Inviting Expression of Interest (EoI) for “Establishment of Odisha Network for Organ Sharing”.
2. It is certified that our organization is not black-listed.
3. It is certified that our organization is financially sound and technically competent to take up the original works in terms of existing rules, in State Govt.
4. It is further certified that all information/data furnished in the ‘Application form and Annexure’ are true to the best of our knowledge and belief and in case any document/s found subsequently to be false or forged, legal action as deemed fit shall be initiated against the organization.

Date:

Signature of the authorized signatory